






## Think Active CSW

Role description – Senior Independent Director of the Think Active Board








Responsible to: The Think Active CSW Board of Trustees

### 1. Role Purpose

In addition to fulfilling the requirements of the role of Board Member, the SID will:

-  Provide a source of wise counsel to the Chair
-  Identify and diffuse conflict where the Chair is unwilling or unable to do so
-  Act as Chair in the absence of the Chair / Vice Chair










### 2. Core Responsibilities:

-  Assist the Chair in meeting their responsibilities.
-  Lead on the process to appraise the Chair's performance, taking into account the views of other Board members.
-  Lead on the succession planning and appointment of the Chair.
-  Act as a point of contact for stakeholders, Board members and staff who wish to share concerns, if the normal channels of the Chair or Coventry City Council / CSW Sport management fail to resolve the matter or in cases where such contact is inappropriate.
-  Meet with the Chair / Vice Chair regularly, to provide a sounding board for the Chair.
-  Meet with other members of the Board as and when deemed appropriate.
-  Serve as an intermediary for the other Board Members when necessary.

Person Specification –

Think Active Senior Independent Director (SID)

In addition to fulfilling the requirements of a Board Member, the SID will demonstrate the following:

<b>CORE COMPETENCIES:</b>	
Leadership	Exceptional leadership skills. Ability to inspire confidence.
Strategic thinking	Can encourage the Board to think about the level of risk it can entertain to achieve organisational objectives and has ample experience of business planning and review.
Judgement	Proven track record of providing clear, independent, balanced advice and guidance with the ability to challenge constructively.
<b>ABILITY, SKILLS AND KNOWLEDGE:</b>	
	Experience of chairing Boards or committees.
	Knowledge of good governance and an understanding and acceptance of the legal duties, responsibilities and liabilities of a Board member
	Ability to actively monitor and manage the performance of the organisation, encouraging and supporting others to achieve the highest standards of governance, scrutiny, legal and financial responsibilities.
	Able to assess and manage risk and promote risk awareness without being risk averse.
	Able to challenge appropriately and hold the Board and senior staff to account, with wider vision to raise standards across the organisation.
	Skilled at bringing people together to generate strong team spirit.
	Ability to command respect from others and to build trust from colleagues and stakeholders.
	Demonstrates proficiency in financial management, strategy and planning.
<b>PERSONAL ATTRIBUTES:</b>	
	Tact & Diplomacy.

